

Mayor O'Brien opened the Agenda Meeting at 7:59 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, July 23, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Novak

Absent: Councilman Melendez

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

- a) The following Ordinance was introduced by the Council at their July 23, 2018 Council Meeting and is scheduled for Public Hearing and Adoption on August 20, 2018:

ORDINANCE 426-18

**REFUNDING BOND ORDINANCE OF THE BOROUGH OF
SAYREVILLE,
IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING
FOR FUNDING FOR AN EMERGENCY APPROPRIATION FOR
TAX APPEALS, APPROPRIATING \$500,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OR NOTES
OF THE BOROUGH FOR FINANCING THE COST THEREOF**

(Admin. & Finance – Public Hearing Aug. 20, 2018)

• **NEW BUSINESS:**

• **COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of June, 2018.
 - 2) Office on Aging Supervisor's report for the month of June, 2018.
 - 3) Board of Education Combined Regular and Agenda Session May 15 and June 12, 2018.
- Seconded by Council President Kilpatrick.

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Our Lady of Victories HSA**, to conduct an Off-Premise Calendar Raffle on various dates from Oct. 3, 2018 through May 29, 2019 (RA:2203).
- 3) **Our Lady of Victories HSA** to conduct an On Premise Draw-Tricky Tray Raffle and an Off-Premise 50/50 on November 10, 2018 (RA:2204 & 2205)
- 3) **St. Stanislaus Rosary Alter Society** to conduct an Off-Premise Draw Raffle on October 7, 2018 (RA:2206)

- (1-3) Approve

B) **Tax Appeal** received from SAJJ, LLC, 1 Victory Plaza, Block 278, Lot 1

- Refer to Tax Counsel

C) **Civil Action Summons** received from the Superior Court of Middlesex County action filed by Patricia Mader & Scott Mader. (complete summons on file in Clerk's Office)

- Refer to our JIF.

D) **Notice of retirement** received from Mary Mocariski from her position in the Municipal Tax Office, effective October 1, 2018.

- Receive & File

E) Committee Reports – Councilwoman Novak

- 1) Requested authorization for the Business Admin. to work with the Borough Attorney on preparing a Resolution allowing retired employees to waive insurance. This matter was previously discussed and did not move forward.

- No objections/Resolution.

• **PLANNING & ZONING – Councilman Lembo**

A) **Councilman Lembo moved following minutes be received and filed:**

- 1) Construction Officials report, Zoning and Code Enforcement reports, all for the month of June, 2018.
- 2) Fire Prevention report for the month of June, 2018
- 3) Sayreville Planning Board minutes for May 16 and June 13, 2018

- Seconded by Councilman Buchanan.

B) Planning Board's report and recommendation back to the Council that **Crossman/Mocco property** identified as Block 249, Lot 1, Block 250, Lot 1, Block 251, Lot 1 fits within one or more of the criteria set forth in the Local Redevelopment and Housing Law and **should be designated a an Non-Condemnation Area in Need of Redevelopment.**

-Refer to Borough Attorney for Ordinance and or Resolution to be prepared.

C) Received the following **Planning Board Resolution** which was Memorialized on July 18, 2018:

- Robert Downey Minor Subdivision
Block 337, Lot 2, 3365 Washington Rd.

-Receive & File

D) **Notice to Adjacent Community/Property Owner -**

- 1) In Accordance with NJSA 40:55D-89 Notice received from the Twp. of Edison of public hearing that was held on amendments to its Master Plan.
- 2) Application of Chirico & Susan Schipmann that went before the Old Bridge Zoning Board on July 19th for the construction of a garage pole barn on premise known as 49 Central Avenue, Block 26014, Lot 294.

- 1 & 2 Receive & File.

E) Committee Reports: 1) Progress.

• **PUBLIC SAFETY – Councilman Buchanan**

A) Councilman Buchanan moved the following minutes be received and filed:

- 1) Board of Health and Registrar's report for the month of June, 2018.

- Receive & File

B) **Firefighter Application of Matthew R. Magaw** was accepted by the Sayreville Engine Co. No. 1 on July 1, 2018.

- Approved

C) **Request to travel** received from Melrose Hose Co. to attend the Keyport Fireman's Fair on August 1, 2018, from 6PM – 11PM.

- Approved

D) Request for authorization to advertise for the receipt of **bids for abandoned vehicles.**

- Approved/Resolution.

E) Request received from residents of Dunlap Drive to hold a **Block Party** on Aug. 18, 2018 from 10AM – 11PM.

- Approved

F) Request received from Sayreville War memorial High School Marching Band to hold a **Coin Toss** on Nov. 10, 2018 at the intersection of Washington and Ernston Road, County Approval granted.

- Approved

G) Request received from **OLV to hang banners** at Washington & Bissett St. from Oct. 12-Nov. 13, announcing their holiday event on Nov. 10th.

- Approved

H) Committee Reports: 1) Progress.

• **RECREATION – Councilman Buchanan (on behalf of Co. Melendez)**

A) Councilman Buchanan moved the following reports/minutes be approved:

- 1) Recreation Director's report for the month of June, 2018.
- 2) Recreation Advisory Board meeting minutes of June 7, 2018.

- Seconded by Council President Kilpatrick

B) Committee Reports: 1) Progress.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) Councilman Grillo moved the following minutes/reports be received and filed:

- 1) Water & Sewer Director's report for the month of June, 2018.

- Seconded by Councilwoman Novak.

B) Committee Reports: 1) Progress.

• **PUBLIC WORKS – Council President Kilpatrick**

A) Council President Kilpatrick moved the following minutes/reports be received & filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of June, 2018.
- 2) Solid Waste Advisory meeting minutes of April 10, 2018.
- 3) Rent Leveling Board minutes of July 9, 2018

- Seconded by Councilwoman Novak.

B) Committee Reports: 1) Progress.

• **MAYOR – Kennedy O'Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

1) Authorization to submit Annual Plan to HUD for the 2018 CDBG Allocation of \$206,790. For the following projects:

- | | |
|---------------------------------|------------|
| ▪ Allgair Street Reconstruction | \$150,000. |
| ▪ Senior Center Window Project | \$ 50,000. |
| ▪ Program Administration | \$ 6,790. |

- Resolution

- Planning & Zoning

- Public Safety

❖ Traffic

- 1) Request received from Dr. Simon, 53 Main Street to have a "Handicap Parking Sign" erected in front of his business to accommodate disabled patients on a daily basis from Mon. – Fri. from 8:30am-6:30pm.

Refer to Traffic / Ordinance.

- 2) Request to amend Revised General Ordinance(s).
 - a) #7-3.3 Parking Prohibited at All Times on Certain Street to include Pershing Avenue, West side from the intersection of Washington Road to it's terminus at Bailey Place.

- Resolution

- b) #7-6.1 Through Streets to include Harkins Street, (between Orchard St and Reseau Avenue) and Marshall Pl, (between McCutcheon Ave. and MacArthur Ave.) Stop signs to be installed except where Yield signs are provided for.

- Resolution

❖ Personnel

- 1) Authorization to promote Thomas Barbieri to the position of Captain, Thomas Pavlik to the position of Lieutenant and Angela Moat to the position of Sergeant, effective Aug 21, 2018.

- Resolution

❖ Purchase

- 1) Authorization to purchase seven (7) 2019 Police Interceptors from Winner Ford through NJ State Contract T-2776/A8872 in an amount not to exceed \$196,379.00.
- 2) Authorization to purchase one (1) 2018 Chevy Tahoe through Cranford Police Cooperative Purchasing Program contract 17-01 from Mall Chevrolet in an amount not to exceed \$39,347.

- Resolution

- 3) Authorization to purchase two (2) 2018 Police Interceptors Sedans from Winner Ford through NJ State Contract T-2776/A8872 in an amount not to exceed \$51,748.

- Resolution

- 4) Authorization to award contract to East Coast Emergency Lighting for vehicle lighting and accessories through NJ State Contract T-2776/A8872 in an amount not to exceed \$74,583.03.

- Resolution

❖ Fire

- 1) Authorization to purchase turnout gear from Skylands Area Fire Equipment & Training, LLC through NJ State Contract T0790/A80948 in the amount of \$34,959.12.

- Resolution

- Public Works

- 1) Authorization for CME Associates to prepare plans and specifications for Kennedy Park Improvements (lake dredging, spillway cleanout, dam and bridge repair and replacement) at a cost not to exceed \$79,500. and upon approval of the plans and specifications the Borough Clerk be authorized to advertise for bids.

- Resolution

- 2) Authorization for USA Architects to prepare plans and specifications for Borough Hall Water Intrusion Project at a cost not to exceed \$50,000. 00 and upon approval of the plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.

- Resolution

- 3) Authorization for CME Associates to prepare plans and specifications for the Borough Hall Boiler Replacement and Controls and at a cost not to \$12,500.00 and upon approval of the plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.

- Resolution

- 4) Authorization to purchase one (1) Toro Sand Pro machine from Storr Tractor through ESCNJ Contract 15/16-18 in an amount not to exceed \$29,998.00.

- Resolution

- 5) Authorization to award contract for Rubberbond Surfacing at War Memorial Park Playground and Burkes park Playground to RubberRecycle through ESCNJ Coop Contract 17/18-18 in an amount not to exceed \$275,355.

- Resolution

- 6) Authorization to issue an Change Order #1 to Musco Lighting, LLC for the Field Lighting Project in the amount of \$127,069.

- Resolution

- 7) Authorization to advertise for the receipt of bids for Rock Salt.

- Resolution

❖ **Personnel**

- 8) Authorization to appoint Anthony Jackowski and Fred Wistuba as Provisional Supervisor in the Department of Public Works, effective August 21, 2018.

- Resolution

- Recreation

- Water & Sewer

- 1) Authorization to issue Change Order #1 to B & W Construction for the Routine and Emergency Repairs Contract in the amount of \$750,000. See reports attached.

- Resolution

❖ **Personnel**

- 2) Authorization to appoint Jason Summerer to the Title of Water Repairer 1 in the Water and Sewer Dept., effective August 21, 2018

- Resolution

➤ **C.F.O. – Denise Biancamano**

- 1) Authorization to amend Revised General Ordinance Chapter 26, Section 110 (b)(6) to allow the board secretaries in addition to the CFO to issue letters to developers/individuals who are becoming deficient in escrow funds as well as a provision that if the deficiency is not resolved within 15 days the Board Professionals may cease work on the application and or the Board may deny the application without prejudice.

- Ordinance.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) Duhernal Well Maintenance and Redevelopment – Closeout of Contract and Change Order (Report Attached)

- Resolution

- 2) Gillette Roadway Paving and Reconstruction Project – Phase I – Receipt of Bids (Verbal Report)

- Resolution

- 3) 2018 Roadway Paving and Reconstruction Project – Phase I – Receipt of Bids (Verbal Report)

- Resolution

4) Pulaski Avenue Tank Rehabilitation – Receipt of Bids (Verbal Report)
- Resolution

➤ **BOROUGH ATTORNEY - Michael DuPont**

➤ **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for any questions or comments. Those appearing were:

- Ken Olchaskey, 108 North Edward St.

Thanked the Clerk for her work in upgrading the microphones and equipment.
Clerk also mentioned Tom Bracken our IT Director.

No further questions or comments. Councilwoman Novak moved the Public Portion be closed. Seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Council President Kilpatrick.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:11 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved